

# Standards for Deployment

## Glossary and Useful Links

### Glossary

#### **British Canoeing Awarding Body (BCAB)**

British Canoeing Awarding Body is a regulated body, which is recognised by The Office of Qualifications and Examinations Regulation (Ofqual), Qualification Wales, The Council for the Curriculum, Examinations & Assessment (CCEA) and The Chartered Institute for the Management of Sport and Physical Activity (CIMSPA), to set standards for qualifications and awards for paddlesport activity. BCAB has the overall responsibility for quality assurance and standardisation for paddlesport qualifications and awards.

#### **Formal instructing, coaching and leading**

Formal instruction, coaching and leading is where a session/activity is arranged that has a specific focus and responsibility of instruction, coaching or leading of others. Those deploying or being deployed to deliver formal instructing, coaching and leadership should refer to the [Environmental Definitions document](#) for appropriate qualifications and ratios.

#### **Informal paddlesport activity**

Informal paddlesport activity within clubs and disciplines may happen where there is not a focus on formal instruction, coaching or leading of others. For such sessions both safeguarding and first aid provision must be provided, with appropriate safety training and competency checks for those aiding facilitation. Note: Peer paddling is not regarded as an informal paddlesport activity. Peer paddling is not arranged through clubs or disciplines and takes place outside such settings.

#### **Deployer**

A deployer is anyone, paid or voluntary, who has the overall responsibility for safety, ensuring safety frameworks are in place, training is documented, and that those supporting or leading paddlesport activity meet the standards for deployment. A deployer, for example, could be a Club or Discipline Committee, the Head of an Outdoor Centre, a General Manager of an outdoor centre, a Coach or Leader employing an individual(s) etc.

#### **Safety Framework**

A safety framework consists of written safety management systems which include standard operating procedures, safety policies and plans, risk assessments, emergency action plans, which are aligned with appropriate codes of practice relevant to the activity.

#### **Regulated Activity**

Regulated activities are activities that the Disclosure and Barring Service, Protection of Vulnerable Groups and Access NI Checks can bar people from doing. It is a criminal offence for a barred person to seek to work, or work in, activities from which they are barred. It is also a criminal offence for employers or voluntary organisations to knowingly employ a barred person in regulated activity.

#### **Competence**

The combination of training, skills, experience and knowledge that a person has and their ability to apply them to perform a task safely.

### **Autonomous**

Coaches (including BC Paddlesport Instructors that completed before 01/01/2019) and Leaders that are over 18 years of age, and hold the appropriate qualification are able to work without supervision

### **Supervision of those assisting a paddlesport session**

Under supervision is for those that are assisting a session with a suitably qualified coach or leader, who is able to work with autonomy.

Without direct supervision, Instructors, Stadium Raft Guides, and Bellboat Helms have completed site or session specific training and assessment with their deployer, hold a first aid certificate and appropriate safeguarding training and operate within a written risk assessment for the venue, environment, session and participants.

### **Safeguarding Courses**

If **not working with children**, completion of an awareness of safeguarding and protecting children - [British Canoeing Introduction to Safeguarding eLearning](#), within the last 3 years is required (and refresher thereafter).

If **working regularly with children** attend a basic understanding of safeguarding and protecting children: [UK Coaching Safeguarding and Protecting Children, Sport Scotland Child Wellbeing and Protection in sport, Safeguarding Children and Young People workshop](#) or equivalent within the last 3 years or refresher thereafter.

Detailed training of safeguarding and protecting children - [Time to Listen training course, Sportscotland Child Wellbeing and Protection Officer Training, Designated Safeguarding Children's Officer Workshop](#)

### **Definitions of an Instructor, Coach and Leader**

Instructor: provides introductory/taster sessions

Coach: specifically concentrates on the individual's skill and knowledge development

Leader: leads a group of paddlers in appropriate locations and environments, ensuring safety of the individuals within the group.

### **National Association Committees**

Refers to any event, discipline of thematic committee or group formed by Paddle UK, Paddle England, Paddle Scotland, Paddle Wales or Paddle NI

## Useful links

### Membership

Further details on the membership options for British Canoeing and National Association membership.

- [National Association Membership](#)

### Qualifications

Further details on the regulated qualifications and their application.

- [British Canoeing Awarding Body](#)
- [Qualification and Awards Matrices for Paddlesport](#)
- [Environmental Definitions and Deployment Guidance](#).

### First Aid

Further details on first aid requirements.

- [British Canoeing Awarding Body - First Aid Policy](#)

### Safeguarding

Further details on safeguarding requirements.

- [Paddle England Safeguarding Training](#)
- Paddle Scotland [Safeguarding Training](#)
- Paddle Cymru [Safeguarding](#)
- Paddle NI [Safeguarding](#)

### Insurance

- Paddle England [Membership - General Insurance](#)
- [Paddle Scotland membership - General Insurance](#)
- [Paddle Cymru membership](#)
- [Paddle Northern Ireland membership](#)
- [British Canoeing England Affiliated Clubs - Insurance](#)

### Criminal Record Checks

- Further information for [England and Wales](#), [Scotland](#), [Northern Ireland](#).

### Continuous Professional Development

Further details on continuous professional development.

- [British Canoeing Awarding Body - Continuous Professional Development](#)