

Liverpool Canoe Club – Annual General Meeting 2025

MINUTES

Location: Liverpool Marina (Anchor Bar Conference Suite)

Date: October 23, 2025

Chair: Roy McHale

Minutes Compiled By: Mark Benson (in retrospect, from input provided by Adya Misra)

The original AGM Presentation may be found on the club website [here](#).

1. Welcome and Opening Remarks

The Chair opened the meeting, welcoming members and reviewing the agenda.

2. Apologies for Absence

Mark Benson

3. Approval of [AGM 2024 Minutes](#)

- Minutes were signed by the Chair

4. Treasurer's Report - Craig Ford

The financial standing and membership metrics were reviewed, highlighting the ongoing support of volunteers and key coordinators in maintaining operations. See the Report [here](#).

5. Membership Update - Keith Steer - details [here](#)

6. Standards of Deployment and how it is affecting the club –

Jim Duffy presented on this key topic for club volunteers and members which is driving increased need for individual certification going forward, with compliance deadlines during 2026. - details [here](#)

7. Members Survey – Analysis of the responses. (Laura Bevan)

- details [here](#)

8. Discipline Updates

Reports were presented covering the club's operations, safety, coaching, and discipline activities over the past year:

- **Safeguarding & Youth:** Updates provided on safeguarding compliance, junior engagement, and youth development activities.
- **Coaching & Safety:** Focus on ongoing coach development, safety protocols across disciplines, and swim safety initiatives.

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- **Discipline Updates:** Summaries were delivered for Canoe Polo, Junior Polo, Sea Kayaking, White Water, Open Canoe, SUP, Inland Touring, Paddle-Ability, Surf, Playboating, and Racing.
- **Operations & Logistics:** Maintenance of dock facilities, equipment inventory, volunteer coordination, and store/shop operations.

9. Member Proposals & Questions

There were no proposals or questions submitted within the required timeframe.

10. Election of Officers and Committee Members (2025–26)

The proposed nominations for the upcoming term were presented and accepted as follows:

- **Stewardship Core (Voting Members):**
 - **Chair:** John Cooke
 - **Secretary:** Mark Benson
 - **Membership Secretary:** *Vacant*
 - **Treasurer:** *Vacant*
 - **Honorary Treasurer (Auditor):** Craig Ford
 - **Lead Safeguarding Coordinator:** Amy Newnham
 - **Assistant Safeguarding Coordinator:** Carol Atkinson
 - **Junior / Youth Coordinator:** Amy Newnham
 - **Coaching Coordinator:** Adya Misra
 - **Maintenance Coordinator:** Dominic Fahey
 - **Volunteer Coordinator:** Roy McHale
 - **Club Safety Officer:** Kevin Corcoran
 - **Home Waters (Docks) Coordinator:** John Fay
- **Discipline Coordinators (Voting Members):**
 - **Canoe Polo:** Callum Cook
 - **Junior Polo:** Richard Clews
 - **Sea Kayaking:** Ian Bell
 - **White Water:** Chris Marsden
 - **Open Boat:** Nikki Aldridge
 - **SUP:** Adya Misra
 - **Inland Touring:** Carl Leungs
 - **Paddle-Ability:** Chris Marsden
 - **Swim Safety:** Kevin Corcoran
- **Co-opted Roles (Non-Voting Members):**
 - **Surf:** Karl Tattum
 - **Playboating:** Paul Harwood
 - **Racing:** Colin Smith
 - **Communications Officer:** Mark Benson
 - **Merchandising / LCC Shop:** Chris Murphy
 - **Data Protection Officer:** Keith Steer

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- **Website Developer:** *Vacant*

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11. Club Awards

Nominees for each category are listed below, with the award winner highlighted in each case. Full details of the nominations were presented at the AGM and are available for download from the Club Website [here](#).

Volunteer of the Year

John Allerton	Amy Clews	Callum Cook
Kevin Corcoran	Jim Duffy	Dominic Fahey
John Fay (Winner)	Terry Smith	

Junior Paddler of the Year

Emilia Atkinson	Fraizer Bevan	Bea Hoettges
Marcus Smith (Winner)		

Paddler of the Year

Sue Bradley	Christine Bond	Ella Botzenhardt
Sarah Gille	Miles Griffiths	Tim Haines & Laura Groom
Jacki Jenkins (Winner)	Sue Lowndes	

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12. Expedition and Trip Presentations

13. Any Other Business & Closing

The vacant roles (Membership Secretary, Treasurer, and Website Developer) were noted for follow-up by the incoming committee. With no further business raised, the Chair closed the meeting.