



Liverpool Canoe Club

Stewardship Group Meeting Minutes

12th Jan 2026

Attended: Adya Misra (AM), Keith Steer (KS), Mark Benson (MB, minutes), Amy Newnham (AN), Kevin Corcoran, Craig Ford, Roy McHale, John Cooke (JC, chair), Callum Cook and Dominic Fahey.

Apologies: Carol Atkinson, Ian Bell, Chris Marsden, Carl Leung, Richard Clews (RC).

#	Item	Who
1	Approval minutes Approved.	All
2	Attendees/Apologies See above.	AM
3	<p>Review Actions Points of Previous Meeting</p> <ul style="list-style-type: none"> - Stewardship group are reminded that a complaints procedure exists and to be referred to if necessary in future - Meeting confirmed that Docks Leader role is to be left vacant until such time as a suitable candidate comes forward. Meanwhile, aspects of this role are shared between KS and KC. - Decision noted: Minutes are required for online meetings from now on. - Follow-up Action: Equipment - arrange for leaders to be advised to flag up boats for repair via the online form (link) and, ideally, tag the boat with silver tape (to be provided). MB 	All 5 min
4	<p>Coaching plans and coaches/leaders log</p> <ul style="list-style-type: none"> - Purpose: Track key qualifications for leaders. - Action: Communicate to leaders: end of April deadline to have qualification records up to date. AM 	AM 15 min
5	<p>Event planning</p> <ul style="list-style-type: none"> • Programme of events for Paddlefest day – Sunday 26th April. How are we running it? Who is doing what? <p>KS proposed attendance of Summit to Sea and a similar offer to 2025, subject to leader support. Meal/Drinks afterwards at the marina bar to be encouraged.</p> <p>Action: KS to coordinate the programme.</p> <ul style="list-style-type: none"> • Other calendar events – some have gone on already, but what are we hoping to provide for our members? 	KS 30 min



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	<p>KS advised that Nick Cunliffe has offered sea leader coaching at the docks, the day before Paddlefest (Saturday 25th April). Action: Note to coordinators to explore how to get more events on the calendar; especially for WW and Sea. JC</p>	
6	<p>Maintenance Skeg & salt damage continues to be a drain on the club's sea kayak fleet.</p> <p>Policy agreed in principle: Aim for six Sea Kayaks maintained to sea-worthy standard, reserved/locked for use on sea and specific sea-kayaking coaching use. Rest released for general use with long-term aim to have skegless boats for dock use.</p> <p>Action: Set up a review call with Ian Bell, Dominic Fahey & Keith Steer. MB</p> <p>Compound starting to rust. Repair/renovation is required.</p> <p>Equipment Maintenance Plan to include:</p> <ul style="list-style-type: none"> • 1 maintenance session per month. • Annual audit - Saturday before Paddlefest (April 25th). • Repaint - May/June • <i>Note: Does audit date clash with Nick Cunliffe event (5, above).</i> <p>Action: Publish/Maintain plan & advertise for volunteers for the sessions. DF</p> <p>Pontoons or similar are proposed for better access to the water. Action: Develop a proposal for improved pontoons. DF/KC</p>	<p>KS 15 min</p>
7	<p>Kickstarting the John Lamb Bursary A donation from the club? How, how much & how to be used?</p> <p>Decision: Donation from club funds (ballpark £500) agreed in principle. Various possibilities were aired, including individual awards, personal equipment & group coaching at docks or off-site (e.g. JJ's Llangollen).</p> <p>Action: Propose structure for equitable / effective use of the bursary. For year 1. RC (via AN)</p>	<p>AN 15 min</p>
8	<p>Swim Safety Venue Swim Safety are looking for a venue in the north for SSRA (SESA) training on the 3rd May. I would like to offer our venue and encourage more of our club members to support the events and have an avenue to</p>	<p>KC 20 min</p>



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	<p>paddle off the docks. Swim Safety would be responsible for the risk assessment and safety of the event.</p> <p>Decision: Approval for event to be added to calendar, open to other clubs.</p> <p>Action: KC to organise the event in collaboration with Swim Safety.</p>	
9	<p>AOB</p> <p><i>Funding request for junior polo BA - Approved in principle subject to a storage/maintenance solution. Action: AM</i></p>	