

Risk Assessment for Club Facilities – Covid-19



Liverpool Canoe Club		Name of Risk Assessor: Keith Steer		Date of Risk Assessment: 14 th June 2020 and 3 rd Aug 2020	
What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who?	Action by when?
<p>Spread of Covid-19 Coronavirus</p>	<p>Staff, club members, volunteers, paddlers and visitors to your cub.</p> <p>Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to your business</p>	<p>Hand Washing There is no fresh water or hand washing facilities at the compound. Members will be required to have their own supply of wipes or gel on them at all times.</p> <p>https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing</p> <p>Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as gate handles, padlocks, using appropriate cleaning products and methods.</p> <p>Information An efficient system of notifying members of the systems and protocols in place and what is expected of them, must be in place prior to reopening the club facilities.</p> <p>Social Distancing Reduce the amount of people accessing the boat house/premises for boats and equipment, comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency.</p> <p>Club Toilets There are no toilets at the compound and it is unlikely that the Marina bar and restaurant will be open.</p>	<p>Members are reminded on a regular basis, to use hand gels and undertake good hygiene at all times.</p> <p>Members are reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching your face, eyes, nose or mouth with unclean hands. Because of the nature of the compound members will be required to use their own hand sanitiser regularly. To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice</p> <p>Cleaning Shared Equipment Any shared equipment should be wiped down with disinfectant sprays or wipes before and after use. This may include boats, paddles, buoyancy aids? and any other shared objects / materials.</p> <p>Any member wanting to use club equipment MUST supply their own sprays or wipes and remove these immediately after use.</p> <p>Members must receive information in advance of attending the premises to enable them to prepare properly to follow the new systems and protocols. The trip session coordinator or leader is to supervise and advise the 5 members on their session.</p> <p>Only groups of 6, 2 metres apart at all times. The group leader / keyholder will supervise social distancing and limit numbers accessing boats and equipment in the compound. Members should not use public transport, share cars or boats (unless in the same household).</p> <p>No public toilets are likely to be open at this time, however, Liverpool Watersports centre may re-open their washrooms in the future.</p>	<p>Session supervisor</p> <p>Members supervised by the Session supervisor</p> <p>Website / calendar / and email from session supervisor</p> <p>Maximum of 6 allowed in compound at any one time</p> <p>Website / calendar / and email from session supervisor</p>	<p>At the beginning of every session.</p> <p>At the beginning and end of every session</p> <p>During pre-booking and communication with session supervisor</p> <p>Pre-booking and communication with session supervisor</p> <p>During pre-booking and communication with session supervisor</p>

Planning for the future

This template is to be used to plan for possible future lifting of government restrictions and recording what you have done. The steps listed below may not happen as laid out and your club will need to take this into consideration.

Government Guidance	Stay at Home, Save Lives - only leave home if it's essential	Stay alert, control the virus, save lives – unlimited exercise outside (England)	Phased return for Primary schools, Non-essential retail 15th June 2021	Places of worship, Leisure facilities, Hospitality	Restrictions lifted
Club Buildings	All Closed	Boat stores may open, other areas closed	Boat stores open, other areas closed	Boat stores open, Pools may reopen?	All facilities open
Club Site	All Closed	Managed access for members according to social distancing rules	Managed access for members according to social distancing rules	Managed access for members according to social distancing rules	All normal access permitted
Club Outdoor Sessions	No Sessions	Members able to take part in household +1 sessions, on water where they are not expecting to be challenged	Club activity within guidelines – No more than 6 on a paddle. <small>e.g Members able to take part in more challenging environments</small>	Club activity within guidelines – No more than 6 in the compound at any one time. <small>e.g New member sessions able to happen</small>	All sessions
Club Indoor Sessions	No indoor sessions	No indoor sessions	No indoor sessions	No indoor sessions?	All sessions
Coaching	No Sessions	No Club Activity. However, 1:1 Coaching can happen between adult members.	Club activity within guidelines – No more than 6. Coaching 1:5	Club activity within guidelines	All sessions
Equipment	No Use	Use of club equipment allowed with individual cleaning using cleaning guidance	Use of club equipment allowed with individual cleaning using cleaning guidance	Use of club equipment allowed with individual cleaning using cleaning guidance	Check, Clean, Dry

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Crew Boats	No Use	Use of crew boats within household groups	Use of crew boats within household groups	Use of crew boats within household groups	Open use of crewboats
Trips	No Club Activity	No Club Activity	Small Club Activity within guidelines of 6	Small Club Activity within guidelines of 6	Able to organise trip and events
Events and Competitions	No Events or competitions	No Events or competitions	No Events or competitions	Canoe Polo Events and competitions	Able to organise and attend events
Responding to a potential Covid 19 exposure within the club	No Contact	Encourage members to inform the club, and the club will inform the membership.	Encourage members to inform the club, and the club will inform the membership.	Encourage members to inform the club, and the club will inform the membership.	Limited risk of transmission